



Youth Leader Information Packet

F.Y.R.E. 2022 Version

Welcome

Youth Leader

Twin Pines knows it is a challenge to offer a retreat for your youth group and not get distracted by managing details. All you want to do is spend time ministering with your students through relationship building. Twin Pines Camp wants to help you with this challenge. We do the planning and managing of the retreat, so you do not. We manage the session and worship music, plan the activities, feed you, and support you in spending time with your students to minister to them.

Fall Youth Retreat Experience (F.Y.R.E.) fulfills your ministry need for a fall youth retreat, just like Winter Thaw. But different from Winter Thaw, it will be more focused on youth having experiences to learn and grow in their discipleship of Jesus.

In this Leader Information Packet, you will find answers to many of your questions about F.Y.R.E.

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Retreat Rate

- Cost is \$126 per person till October 24, 2022.
- After October 24, 2022, the cost is \$156.
- This includes all programming experiences and supplies, meals, and housing.

Group Registration

There are two ways for a group to register now, online or by paper. With the Online method Twin Pines Camp provides a code so youth can register online, as well as make payments for the retreat. The Paper method is you, as the leader, filling out a Space Registration Form and the Registration Sheet of those attending.

Register online:

*DO NOT DO ANYTHING ONLINE TILL TWIN PINES GIVES YOU A **GROUP CODE***

- Download the Group Hold Form available online.
- Mail the Group Hold Form with a group reservation payment of \$100 (by check or credit card), which is applied to your final amount for F.Y.R.E.
- Once Twin Pines receives the form and payment, a GROUP CODE will be provided to you.
- Give this code to your leaders, youth, and their parents.
- The code will allow people to register for F.Y.R.E. as part of your church group.

*****Note**** If completing the registration in the pdf, save the pdf by printing it to a pdf printer. Then check to make certain the information is saved.*

Register by paper:

- Download the Space Reservation Form available online.
- Mail the Space Reservation Form with a group reservation payment of \$100 (by check or credit card), which is applied to your final amount for F.Y.R.E.
- Download the Group Registration Form available online.
- Provide information that is requested about you as the youth leaders on the Group Registration Form.
- Provide information about each person who is attending F.Y.R.E. 2022 on the Group Registration Form.
- Tally the financial columns to know what is due for the early payment and the final payment.
- Submit the Group Registration Form to the Twin Pines Camp office with your payment.

*****Note**** If completing the registration in the pdf, save the pdf by printing it to a pdf printer. Then check to make certain the information is saved.*

Payment Schedule

Twin Pines accepts payment by check or credit card (Discover, Visa, MasterCard).

A payment schedule is in place to manage the number of people attending F.Y.R.E.

1. \$100 with the Group Hold or Space Reservation Form before October 24, 2022.
2. Early Payment – By October 24, 2022, submit the completed Group Registration Form to the Twin Pines Office. At this time, a payment of \$25 per person is required. This amount is non-refundable but transferable to another person as a replacement to a person who later cannot attend. This amount will be applied to the final total of \$126 per person rate.
3. After October 24, 2022, the rate increases to \$156 per person.
4. Final Payment – this payment is due by the Friday of the F.Y.R.E.

CANCELLATION POLICY

If the *group* cancels before October 24, 2022, there is no cancellation fee. However, after October 25, 2022, a cancellation fee will be charged one-half the rate of the retreat.

If a *person* cancels before October 24, 2022, no cancellation fee is assessed. However, a cancellation after October 25, 2022, the group will be charged one-half the rate of the retreat. If there is a replacement person, please advise Twin Pines Camp as soon as possible.

Medical Information

Twin Pines does not provide any medical personnel for F.Y.R.E. Groups are responsible for their own First Aid/Medical care, as well as management of youth's medications.

Food Restrictions/Allergies

If any participant has food allergies and/or restrictions, please contact Twin Pines at (570) 629-2411 and speak with the Assistant Director to ensure the person receives appropriate meals during the retreat. Twin Pines cannot guarantee that special foods are available without prior knowledge of restrictions or allergies.

Packing List

Each person will need to pack the following:

Bedding- sleeping bag	Pillow	Deodorant
Wash Cloth, Towel	Soap	Toothpaste
Comb/Brush	Toothbrush	Shampoo
Fall Weather Clothing	Pen/Pencil	Spending Money
Bible	Weather-related coat/sweatshirt	Notebook/pad

Advise your group to check the weather for Stroudsburg, PA 18360 to know how to pack appropriately for fall weather in the Poconos.

Available Activities

During Free Time there are a variety of things that can be done at Twin Pines Camp. The list includes basketball, volleyball, noodle hockey, and more in the Gym; a GaGa Ball pit; a Snack Shop; Board Games; Hiking; Fishing (bring own equipment and supplies); Table Tennis; Video; and other surprises.

Youth Protection

Twin Pines Camp takes the protection of youth seriously. Twin Pines stringently follows Pennsylvania Laws about youth protection and background checks. Because of carrying genuinely for the protection of people, Twin Pines has two requirements of groups.

1 - Each group must provide their own adult chaperones (ages 18 and older). We require one adult for every 5-6 youth, per gender.

2 -We expect that groups submit a Leader Clearance Form. This form affirms that the local church has on file ALL paperwork required by your state for youth protection for any person *over 18 and out of high school*. On the form list all who are over 18 and out of high school. Signatures are signed from you, the primary contact youth leader, as well as a person in leadership at the church (pastor, board/council member). This confirms that all necessary documents are on file at the local church.

The form is available below on page six.

Leading as a Youth Leader Note

The best way to impact the lives of youth is to be involved with them over the weekend.

- sit amongst them during sessions (helps to make sure all youth remain focused)
- take part, at least ensure the involvement of youth, in all activities (reduces distractions from participants and those leading activities)
- “hang-out” with your youth (ministry requires times of being in their presence with no agenda, offers many insightful moments into their lives)
- stand in line and eat meals with them (ministering to youth longs for times like these, take advantage of the weekend to be with your youth as much as you can)



**TWIN
PINES**
CAMP, CONFERENCE
& RETREAT CENTER
www.twinpines.org

Leader Clearances Form

Twin Pines Camp seeks to be prudent in protecting children and youth. To do so, Twin Pines requires that churches fill out the information below acknowledging that the local church has on file your state's required documents to protect the youth and children of your church, for any person over 18 who are not in high school.

Church: _____

Address: _____

City: _____ State: _____ ZIP: _____

Church Phone: (_____) _____ Contact Person: Phone: (_____) _____

The people listed below are attending F.Y.R.E. 2021, are over 18 and not in high school, and the church has all applicable documents on file as required by the church's state laws.

_____	_____
_____	_____
_____	_____
_____	_____

We require two signatures confirming that all documents keeping with applicable state laws to protect children and youth are on file at your church. Signatures are required by a youth group leader and a church leader (pastor, board/council member).

The undersigned people acknowledge that the above church has on file all documents following applicable state laws to protect children and youth.

Group Leader's Printed Name

Church Leader's Printed Name

Group Leader's Signature

Church Leader's Signature

Signature Date

Signature Date

Thank you for helping Twin Pines Camp protect the children/youth of the church.
Submit to Twin Pines Camp at registration in the Snack Shop.

Sample Retreat Schedule

Below is a *sample* schedule for a F.Y.R.E. weekend.

START TIME	END TIME	EVENT/ACTIVITY	LOCATION
<u>Friday</u>			
6:00PM	8:00PM	CHECK-IN	SNACK SHOP
8:00PM	8:30PM	Settle In	
8:30PM	9:15PM	SNACK	DINING ROOM
9:15PM	10:00PM	WELCOME, SONGS OF WORSHIP, INTRO	DORNEY LOUNGE
10:00PM	10:45PM	NIGHT EXPERIENCE	GYM
11:15PM	11:45PM	CABIN TIME	CABIN ROOMS
11:45PM	7:00AM	QUIET HOURS	
<u>Saturday</u>			
8:00AM	9:00AM	BREAKFAST	DINING ROOM
9:00AM	10:15AM	SESSION #1	DORNEY LOUNGE
10:15AM	10:45AM	HUD'NECT I*	BREAKOUT LOCATIONS
11:00AM	12:00PM	GROUP EXPERIENCE	DORNEY LOUNGE
12:00PM	1:00PM	LUNCH	DINING ROOM
1:00PM	2:15PM	SESSION #2	DORNEY LOUNGE
2:15PM	2:45PM	HUD'NECT II*	BREAKOUT LOCATIONS
2:45PM	4:45PM	AFTERNOON FREE TIME & ACTIVITIES	
5:00PM	6:00PM	SUPPER	DINING ROOM
6:00PM	7:00PM	EXPERIENCE	DORNEY LOUNGE
7:00PM	8:15PM	SESSION III	DORNEY LOUNGE
8:15PM	8:45PM	HUD'NECT III*	BREAKOUT LOCATIONS
8:45PM	10:00PM	EVENING FREE TIME & ACTIVITIES	
10:00PM	10:45PM	EXPERIENCE	DORNEY LOUNGE
10:45PM	11:00PM	CABIN TIME	CABIN ROOMS
11:00PM	7:00AM	QUIET HOURS	
<u>SUNDAY</u>			
8:00AM	9:00AM	BREAKFAST	DINING ROOM
9:00AM	10:15AM	EXPERIENCE ROTATIONS	GYM
10:15AM	11:30AM	SESSION IV	DORNEY LOUNGE
11:30AM	12:00PM	ABSORB & REFLECT	BREAKOUT LOCATIONS
12:00PM	---	LUNCH	DINING ROOM

*Hud'nect = times for your group to 'huddle' and 'connect' together as you share what God is doing in you and your group's lives.

Some Weekend Guidelines

QUIET HOURS

Quiet hours are from 11:00pm – 7:00am. Please keep noise to a minimum during this time when outside or in your room.

CELL PHONES & ELECTRONICS

Twin Pines Camp policy on cell phones and electronic devices is that they should not be used around the main camp area (in public view). We believe that they tend to be a distraction from the retreat experience. With that said, we understand that adult leaders may need them for various reasons (i.e., safety, keeping in touch with parents, work, and so on). If the need arises, please try your best to use them away from public view. It is up to you, as a leader, to decide if your teens can use their devices in their rooms.

MEALS

Please arrive for each meal on time. This will help ensure that mealtimes run as smoothly as possible and the meals stay warm. We will serve seconds after everyone has had the opportunity for firsts and if there is food available.

MEAL TIME PRAYERS

As it is difficult to gather everyone together to pray before meals, we suggest you pray with your group at the activity before the meal, gather your group together before going in for the meals, pray at the tables, or remind your group to pray by themselves before the meals.

POND

While people are invited to enjoy the pond, no one under the age of 18 should be by the pond area without adult supervision.

HIKING

You can receive a map of Twin Pines Camp trails and paths in the camp office. No one under the age of 18 is to hike without adult supervision.

BE AWARE

We understand that your teens can't be in the presence of an adult leader all the time. However, please do your best to make sure you know where each of your teens are at all times throughout the weekend.

TIMING

We ask for your help to stay on schedule by ensuring your teens arrive for sessions and activities on time.

DECORATIONS

The items to decorate the Dorney meeting room have been borrowed by and lent to, Twin Pines Camp to provide a specific atmosphere. They belong to other people or companies and are not for any other use than to create a different environment in the room

IMPORTANT REMINDER:

Respect People • Protect Property • Project Safety

Map of Twin Pines Camp



Special COVID-19 Statement

As the virus is still a concern, and information from science and health organizations is still fluid, months before F.Y.R.E. 2021, it is difficult to provide specifics concerning mitigation policies for January and February. Twin Pines Camp is monitoring guidelines and direction from the Center for Disease Control and directives from the Commonwealth of Pennsylvania. Prior to attending your F.Y.R.E. retreat, you will be informed of policies in place at that time. Twin Pines Camp wants to provide a safe experience for all who participate in what the ministry has to offer to grow disciples of Jesus.