



Children's Leader Information Packet

Spring 2023

Welcome

Children's Leader

Twin Pines Camp offers a retreat weekend to spiritually impact children. A weekend where you do not have to do the planning or managing of details but allow you to spend time ministering with your children through relationship building.

Excitingly, the 2023 Spring Fling theme is *C.L.U.E. - Christ Loves Us Eternally*. The theme verse is Matthew 7:7-8. Throughout the weekend Children will enjoy discovering clues as to who is God.

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What do Children's Leaders need to know?

Retreat Rate

-Retreat rate is \$130 per person, until two weeks before Spring Fling 2023 – April 7, 2023.

-After April 8, 2023, the rate increases to \$160 per person.

-This rate includes all programming, meals, and housing.

Group Registration Form

-Download the online Group Registration Form.

-Provide the information which is requested about you as the children's leader and the group.

-Then, fill in the information about each person attending Spring Fling 2023.

-Tally the financial columns to calculate what is due for the final payment.

-Mail the Group Registration Form with a down payment of \$150 (by check or credit card), which is applied to your final amount due for Spring Fling 2023.

-The Group Registration Form should be postmarked or submitted by fax or email no later than two weeks prior to Spring Fling 2023, which is April 7, 2023, for the \$130 per person rate.

-Any changes to people attending with your group need to be made by contacting the Twin Pines Camp office.

-Please collect all the money from those registered to attend Spring Fling 2023 with your group. Then make a final payment before April 21, 2023.

***Note** If completing the registration in the pdf, save the pdf by printing it to a pdf printer. Then check to make sure the information is saved.*

Payment Schedule

Register by April 7, 2023 and the rate is \$130/person. Twin Pines accepts payment by cash, check, or credit card (Discover, Visa, MasterCard).

1. Down Payment – submit a payment of \$150 by April 7, 2023 with the completed Group Registration Form to the Twin Pines Office.
2. Final Payment – this payment is due by the Friday of Spring Fling, April 21, 2023. Deduct the Down Payment from your final amount due.

CANCELLATION POLICY

There is no cancellation fee if the group cancels before 11 days, April 10, 2023, of Spring Fling. However, ten days or less, after April 11, 2023, a cancellation will be charged one-half the rate of the retreat. No cancellation fee is assessed if a person cancels before 11 days of Spring Fling

Medical Information

Twin Pines does not provide any medical personnel for Spring Fling. Groups are responsible for their First Aid/Medical care and management of children's medications.

Food Restrictions/Allergies

If any participant has food allergies and/or restrictions, please contact TWIN PINES at (570) 629-2411 and speak with the Assistant Director to ensure the person receives proper meals during the retreat. Twin Pines cannot guarantee that special foods are available without prior knowledge of restrictions or allergies.

Packing List

Each person should pack the following:

Bedding- sleeping bag	Pillow	Deodorant
Wash Cloth, Towel	Soap	Toothpaste
Comb/Brush	Toothbrush	Shampoo
Winter Clothing	Pen/Pencil	Spending Money
Bible		Sweater/Pullover

Advise your group to check the weather for Stroudsburg, PA 18360 to know how to pack appropriately for Spring Fling.

Available Activities

During Free Time, there are various things to do at Twin Pines Camp. The list includes basketball, volleyball, noodle hockey, and more in the Gym; a Gau-Gau Ball pit; a Snack Shop; Board Games; Hiking; Fishing (weather permitting); Table Tennis; and maybe some other surprises.

Child Protection

Twin Pines Camp takes the protection of children seriously. Twin Pines stringently follows Pennsylvania Laws about child protection and background checks. Because of carrying genuinely for the protection of people, Twin Pines has two requirements of groups.

1 - Each group must provide adult chaperones (18 and older). We require one adult for every 5-6 children, per sex.

2 –To ensure the protection of children, Twin Pines Camp expects that groups submit a Leader Clearance Form. This form affirms that the local church has on file ALL paperwork required by your state for youth protection for any person over 18 and out of high school. On the form, list all people over 18 and out of high school. We require signatures from you as the primary contact children's leader and a person in leadership at the church (pastor, board/council member). These signatures confirm that all required documents are on file at the local church.

The form is available below.



Leader Clearances Form

Twin Pines Camp seeks to be prudent in protecting children and youth. To do so, Twin Pines requires that churches fill out the information below acknowledging that the local church has on file your state's required documents to protect the youth and children of your church for any person over 18 who are not in high school.

Church: _____

Address: _____

City: _____ State: _____ ZIP: _____

Church Phone: (_____) _____ Contact Person: Phone: (_____) _____

The people listed below are attending Spring Fling 2023, are over 18 and not in high school, and the church has all applicable documents on file as required by the church's state laws.

_____	_____
_____	_____
_____	_____
_____	_____

We require two signatures confirming that all documents keeping with applicable state laws to protect children and youth are on file at your church. Provide signatures of the Children's Ministry leader and a church leader (pastor, board/council member).

The undersigned people acknowledge that the above church has on file all documents following applicable state laws to protect children and youth.

Children's Ministry Leader's Printed Name

Church Leader's Printed Name

Children's Ministry Leader's Signature

Church Leader's Signature

Signature Date

Signature Date

Thank you for helping Twin Pines Camp protect the children/youth of the church.
Submit to Twin Pines Camp at registration in the Snack Shop.

Sample Retreat Schedule

Below is a sample schedule for a Spring Fling weekend.

Friday, April 22nd

7:45pm – Leader Meeting
8:00pm – Snack
8:45pm – Introduction
9:15pm – Praise & Worship
Songs
9:30pm – Session 1
10:00pm – Cabin
Gathering
10:30pm – Lights Out

Saturday, April 23rd

8:00am – Breakfast
9:00am – Praise &
Worship Songs
9:15am – Session 2
10:30am – Craft / Game
12:00pm – Lunch
1:00pm – Session 3
2:00pm – Free Time

4:00pm – Memory Verse
Activity
5:00pm – Dinner
6:00pm – Coat of Arms
7:00pm - Game
7:45pm – Praise & Worship
Songs
8:15pm – Session 4
9:15pm – Campfire
10:00pm – Cabin Gathering
10:45pm – Lights Out

Sunday, April 24th

8:15am – Breakfast
9:00am – Praise & Worship
Songs
9:15am – Session 5
11:00am – Wrap-up (group time)
12:00pm – Lunch
1:00pm – Head home

Some Weekend Guidelines

Quiet Hours

Quiet hours are from 11:00pm – 7:00am. Please keep noise to a minimum during this time when outside or in your room.

CELL PHONES & ELECTRONICS

Twin Pines Camp policy on cell phones and electronic devices is not to use them around the main camp area (in public view). We believe that they tend to be a distraction from the retreat experience. With that said, we understand that adult leaders may need them for various reasons (i.e., safety, keeping in touch with parents, work, and so on). Please try your best to use them away from public view if the need arises. It is up to you, as a leader, to decide if your teens can use their devices in their rooms.

MEALS

Please arrive for each meal on time. Prompt arrival will help ensure that mealtimes run as smoothly as possible and the meals stay warm. We will serve seconds after everyone has had the opportunity for firsts and if there is available food.

Pond

Please do not allow your children to go to the pond for any reason. As a rule, no one under 18 should be by the pond area without adult supervision.

HIKING

You can receive a map of Twin Pines Camp trails and paths in the camp office. No one under the age of 18 is to hike without adult supervision.

Be Aware

We understand that your children can not be in the presence of an adult leader all the time. However, please do your best to ensure you know where your children are throughout the weekend.

TIMING

We ask for your help to stay on schedule by ensuring your children arrive for sessions and activities on time.

MEALTIME PRAYERS

As it is difficult to gather everyone together to pray before meals, we suggest you pray with your group at the activity before the meal, gather your group together before going in for the meals, pray at the tables, or remind your group to pray by themselves before the meals.

IMPORTANT REMINDER

Respect People • Protect Property • Project Safety

Map of Twin Pines Camp

